



NETHERAVON ALL SAINTS C of E PRIMARY SCHOOL

High Street
Netheravon
Salisbury
Wiltshire
SP4 9PJ

Charging and Remissions Policy

Date Approved:	September 2015
Date of Review:	September 2018
Signed:	File copy signed
Position:	Chair of Governors

Netheravon All Saints Academy Trust follows DfE advice *Charging for School Activities (October 2014)* and recognises its duties under sections 449 – 462 of the Education Act 1996.

In general, no charge can be made for admitting pupils to maintained schools. Where education is provided wholly, or mainly, during school hours, it should be free. It is, therefore, not possible to levy a compulsory charge for transport or admission costs for swimming lessons or for visits and activities during school hours.

Voluntary Contributions

The school may ask parents for a voluntary contribution towards the cost of:

- Any activity which takes place during school hours;
- School equipment;
- School funds generally.

The contribution must be genuinely voluntary and the pupils of parents who are not able or are unwilling to contribute must not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then it will be cancelled.

Residential Trips

The cost of board and lodging during residential school trips will be charged to parents. This cost must not exceed the actual cost of the provision. Where the trip takes place wholly, or mainly, during school hours children whose parents are in receipt of the following support payments will, in addition to having a free school lunch entitlement, also be entitled to remission of these charges:

- Universal Credit in prescribed circumstances (*The government plans to prescribe the circumstances when Universal Credit is fully rolled out*)
- Income Support (IS)
- Income-based Jobseeker's Allowance (IBJSA)
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit provided that Working Tax Credit is not also received and the family's income, as assessed by Her Majesty's Revenue and Customs, does not exceed £16,190 (financial year 2013/14)
- The guarantee element of state pension credit
- An income related employment and support allowance that was introduced on 27 October 2008

Reimbursing children when there is a surplus on trips

The school is not allowed to profit from trips and any surplus should be reimbursed. It will be stated on the website, under Charging and Remissions, that when money is collected for trips etc. the aim will be to break even, but any surplus that is too small to be redistributed (e.g. less than 10% of the sum paid by the individual) will be retained to offset hardship cases.

Music Lessons

Peripatetic Instrumental Tuition

The school facilitates music provision provided by self-employed peripatetic music teachers for individual and group instrumental tuition. These additional lessons are not a curricular activity.

Where lessons are unable to take place due to illness or other circumstance by the teacher, the school will ask the music teacher to make up the time or parents will receive a refund. Where the child is absent for any reason including visits to other schools, the residential trip etc, there will be no refund. The school does not benefit from this provision in any way and is therefore unable to subsidise this service.

All extra music lessons are arranged as a contract between parents and the music teacher; the school merely provides the venue. However, no charge will be made for tuition under the first access to the Key Stage 2 Instrumental and Vocal Tuition Programme and no charge may be made in respect of a pupil who is looked after by a local authority (within the meaning of section 22(1) of the Children Act 1989).

We expect children taking lessons during school time to maintain a satisfactory standard for all their other work. Parents will be notified if there are any problems.

V6	Adopted by Netheravon All Saints Academy Trust 23/9/15
V5	Adopted by Netheravon All Saints Academy Trust 1/4/14
V4	Approved by Governing Body 7/3/12
V4	Reviewed & approved by Health & Safety & Premises Committee
V3	Approved by Governing Body 8/12/10
V3	Reviewed & approved by Health & Safety & Premises Committee
V3	Approved by Governing Body 9/12/09
V3	Reviewed & approved by Health & Safety & Premises Committee 3/12/09
V2	Agreed by Governing Body
V1	Adopted by Governing Body 31/1/07